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| **Project Title** | **Project Start Date** | **Milestones** | **Estimated Completion Date** | **Completion Date** |
| Eudract Safety Data Input Software Tool | 01/10/2018 | Collaboratively undertake a survey of UKCRC registered CTUs to review current practice, give guidance on the scope and detailed specifications, and obtain real-world testing data. |  | 30 Nov 2018 |
| Obtain input from EMA as regards processes for change to XML schema |  | 1 Nov 2018 |
| Analyse the survey results and feedback to participants. | Webinar scheduled for  22 Feb 2019 | Analysis Complete,  30th Dec 2018 |
| Provide a formal specification and testing requirement documentation for the software tool, including for ongoing maintenance, service support, and change requests. | External review and final version 14th March 2019 | Draft Version and internal review Complete  1st Feb 2019 |
| Invite 2 CTUs to pilot the initial version of the software and 2 CTUs to perform the User Acceptance test. These CTUs will be selected at Stage 1 based on their involvement of the project. | Glasgow explicitly volunteered.  Leeds and Birmingham involved in discussions  14th March 2019 |  |
| Implement the build and perform unit testing. | 30th April 2019 |  |
| Develop manuals and training material. | 30th May 2019 |  |
| Pilot the initial version of the tool at external CTUs, incorporating possible modifications based on feedback. | 30th May 2019 |  |
| Perform User Acceptance Testing and evolve manuals and training material. | 30th June 2019 |  |
| Provide open-access to software and documentation. | 30th Sep 2019 |  |
| Provide dissemination using academic journals, conferences, workshops and online training resources. | 30th Sep 2019 |  |
| Final Report submission to NIHR. | 01/10/2019 |  |
| Final Financial Reconciliation to NIHR. | 15/10/2019 |  |

**Please provide an account of any ongoing issues affecting the project and how you have been working to overcome these:**

No unanticipated issues have arisen and the project is progressing well.